

Manawatu Triathlon Club Committee Meeting: Monday 5 June at 7.00pm
MINUTES – MTC Committee Meeting
Venue – Dave Scott’s house – Russell Street.

PRESENT – Dave Scott (President), Barrie Eccles (Treasurer), Richard Coxon (Vice-President), Geoff Bendall, Glenys Taylor, Tammy Reed, Murray Rasmussen & Ashley Phillips (late).

APOLOGIES – Andy Martin, Kevin Nicholson, Awa Melbourne & Leteia Cornwall (Secretary).

MINUTES

Moved that the Minutes of the last meeting be taken as read, and are a true and correct record.

Dave Scott/Glenys Taylor

CARRIED

MATTERS ARISING FROM THE MINUTES

- Affirmed that the other person was indeed Bella-Rose Lloyd – she and some others are yet to be followed up on/heard from.
- Glenys is now doing a Sport NZ Training Course on Health and Safety.
- Follow-up to be done at Linton after this next event regarding any possibility of storage ability there.
- Tri Club Logo to now be circulated amongst committee for copies to be kept.

FINANCIAL REPORT

Financial Report as at 5 June 2017 tabled below (as emailed to Committee).

Balance Summary of Accounts:

| | |
|--|-----------------------------|
| ASB Cheque Account | \$ 3,759.91 |
| ASB Oncall Account | \$ 5,960.85 |
| ASB Term Deposit (*6) | \$ <u>109,179.76</u> |
| Total Bank Balances as at 02/06/2017: | \$ <u>118,900.52</u> |

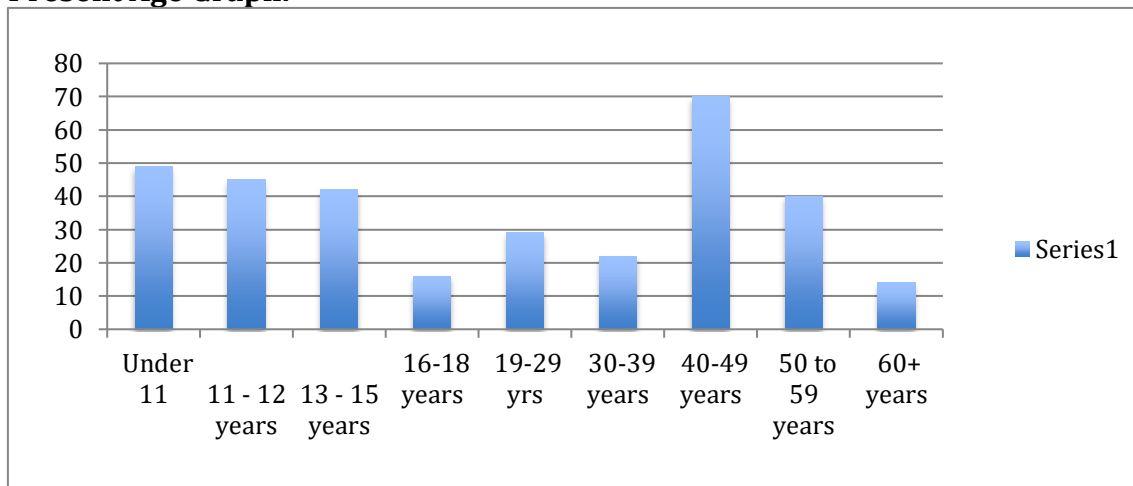
Current membership at 02/06/2017:

| | |
|------------------------|---------------------------------|
| Committee | 12 |
| Honorary | 4 |
| Life Members | 5 |
| Paid members (2016-17) | 307 (14 more than last meeting) |
| TOTAL | 328 |

Adult Members – 113; Youth – 77; Family Members – 135 (from 30 families).

- 19 Season Pass Members from 2015/16 still to rejoin.
- 100 Club Members from 2015/16 still to rejoin.
- Gender split – 154 Female, 169 Male.

Present Age Graph:



| Accounts for Approval Meeting 26 June 2017 | Amount | Date Pd | Paid | Code |
|--|------------|----------|------|------|
| Bella-Rose Lloyd Grant for Primary & Secondary Schools National and Whanga | \$50.00 | | | 241 |
| Xero 210 April to May fee | \$47.44 | 30/05/17 | yes | 217 |
| Lido Aquatic Centre Saturday Swim Lane Hire (April 17 (*4)) | \$320.00 | 12/05/17 | yes | 254 |
| F3 Coaching Shane Reed Reimbursement First Aid Level 2 | \$239.00 | 12/05/17 | yes | 259 |
| Trophy Specialists Engraving for Club Triathlon Champs | \$191.00 | 12/05/17 | yes | 263 |
| Odyssey T-Shirts Club Razor Tees (74 @ 20.25 plus GST) | \$1,723.20 | 12/05/17 | yes | 281 |
| B Eccles coffee for race helpers | \$91.30 | 2/06/17 | yes | 263 |
| Dave Scott Bananas Race 4&5 | \$73.97 | 2/06/17 | yes | 263 |
| Harts material Whistle, First Aid Kit, Agility Ladder, Freight | \$257.00 | 2/06/17 | yes | 410 |
| Trophy Specialists Engraving for One Triathlon Champ missed | \$15.00 | 2/06/17 | yes | 263 |
| Easi-stor Self Storage (23/5/17). Auto payment | \$95.00 | 30/05/17 | yes | 227 |
| Dave Scott Racks for timing chips | \$102.04 | 2/06/17 | yes | 410 |
| Dave Scott Paper for Feilding pamphlets distribution | \$10.00 | 2/06/17 | yes | 263 |
| Dave Scott Misc for sausage sizzle at events | \$29.98 | 2/06/17 | yes | 263 |
| Absolute Fitness Ltd Yoga classes May (2) and June (4) | \$600.00 | 2/06/17 | yes | 256 |
| Dave Scott 2nd half Honorarium | \$500.00 | | | 218 |
| Barrie Eccles 2nd Half Honorarium | \$500.00 | | | 218 |
| Leteia Cornwall 2nd Half Honorarium | \$500.00 | | | 218 |
| F3 Coaching Junior planning (\$150); Travel (\$88.30); May coaching (\$1260.00) | \$1,498.29 | | | 259 |
| F3 Coaching Junior planning (\$150); Travel (\$88.30); June coaching (\$1260.00) | \$1,517.79 | | | 259 |
| Love My Sport (Swim coaching May) | \$240.00 | | | 254 |
| Love My Sport (Swim coaching June) | \$300.00 | | | 254 |
| TOTAL | \$8,901.01 | | | |

Moved that the tabled accounts be approved for payment.

Barrie Eccles/Glenys Taylor
CARRIED

Points to Note:

- Discussion around the next steps for receiving funding application monies.
- Letter received from Auditor re quote for audit – further discussions and negotiations needed with this company before proceeding further.
- Two Term Deposits have been reinvested for six months at 3.55%.
- Money still owed from Sport Manawatu for Whanau Tri.

GENERAL BUSINESS

1) Next Event – 11 June:

- Upcoming event at Linton will have the same Run Course, but the Bike Course will be a smaller loop (no longer need a Stop/Go person at the Front Gate) with multiple laps depending on course length.
- Discussion around the logistics of safety for runners and bikers, and any vehicles – and where Marshalls will be needed.
- The Short Course will start later – Long and Medium Courses will start together first.
- The Front Gate will have a Membership List for ease of entry for members.
- Set-up will start from 7.20am on Sunday, with racks in their original place (inside carpark by the pool).
- Bananas will be provided again for this event and Café to be notified.
- Post-event debrief to be held afterwards to address any issues, as there is no meeting before the next event in July.

2) NZ Duathlon Champs:

- This has been tentatively booked for 10th and 11th of June 2018 at Manfeild.
- The idea is to run the event over two days (Saturday afternoon/Sunday morning).
- Thoughts of having a sponsor for the event.
- This would be an age-grouped event – would ideally like it to also be a ‘qualification’ race too (with TriNZ) for Denmark and also this would be another event for competitors before Gold Coast event as well.
- Discussion around general costs and logistics (apply for a Grant?)
- Further discussions needed with TriNZ and their help with organising and coordinating of this.
- Thorough discussions around offering both Sprint and Standard distance events and whether this is needed over two days.
- Ideally it would be beneficial if the Secondary Schools Event could be run at the same time.
- Possibility of testing the course as a Club first.
- Further investigation needed for this to follow-up on.

3) Future ChampionZ:

- Tammy has also been approached by Sweat7 about running another event, maybe Wellington Anniversary weekend, January 2018.
- This unfortunately clashes with the Port of Tauranga event.
- The national regions are represented at this event, gaining points for their regions.
- Discussion around the events offered as well, including some ‘new’ races.
- Suggested to offer an earlier date in January instead.

4) Other General Business:

CLUB ACKNOWLEDGMENTS:

- Discussion around offering recognition to Club Members for personal situations.
- Acknowledged that there is a risk to miss people’s personal circumstances, albeit nice to do.
- Thorough discussion around addressing such scenarios and felt best to acknowledge such personal situations when made aware of, depending on the significance of it at the time.
- Agreed to formally address and acknowledge Richard Day’s recent bike accident in a letter, recognising the time delay, poor handling of acknowledgement and wishing him well.

KIDS ACADEMY CARNIVAL:

- Acknowledgement given regarding recent successful Kids Academy Carnival day – well supported, well-organised and thanks given to those involved.

- This was a 'first' in the country too and as a Club, we're the 'first' offering such services, resources and programmes to its younger members.

TRINZ BOARD:

- Dave Scott has put his name forward as an individual nominee for the TriNZ Board.
- This will hopefully and ideally help with some more inter-connection with the Club and TriNZ.
- Mark Elliot (High Performance Director) from TriNZ is coming to take the next Kids Academy Training Session at Massey on Thursday.

CORRESPONDENCE

INWARDS

| | | | |
|------------|----------------------------|--|--|
| 09/05/2017 | Email | Submitica | You are added as a Bill Payer/Participant to a CAR in Submitica |
| 09/05/2017 | Email | Andy Martin | Spin at Massey |
| 09/05/2017 | Email | Jo Coxon | Offer to help Marshal |
| 09/05/2017 | Facebook Messenger | Mike Craine (Bike Manawatu) | Enquiry about Sunday's event location |
| 09/05/2017 | Email & Facebook Messenger | Glenys Taylor | Bike Manawatu's event at Linton, Sunday 14 th May |
| 09/05/2017 | Email | Michelle Moleta | Membership query |
| 09/05/2017 | Email | William Leong | Thank you email for financial support (see below) |
| 10/01/2017 | Email | Keryn Baker | Event enquiry |
| 10/01/2017 | Email | Submitica | Your CAR application (No.E421210) for Triathlon, has been approved |
| 10/01/2017 | Email | Andy Martin | Yoga for MTC |
| 10/05/2017 | Email | Naomi Maciver | Event enquiry |
| 11/05/2017 | Email | Aimee Perrett | Saturday morning coaching and yoga sessions |
| 11/05/2017 | Email | Tracy Keith-Matchitt | Swim T3 (at Sunday's event?) |
| 11/05/2017 | Email | Glenys Taylor | Club run training session query |
| 11/05/2017 | Email | Jane Petch | Offer to help Marshal |
| 12/05/2017 | Email | Rebecca Buchanan | Event enquiry |
| 12/05/2017 | Email | Lenka Martinov | Adam's fundraiser (for Facebook) |
| 13/05/2017 | Email | Glenys Taylor | Timing for setting up on Saturday before event |
| 15/05/2017 | Email | Whanganui Multisport | Notice of AGM |
| 15/05/2017 | Email | Martin Skinner (Manawatu District Council) | Your CAR Application (No.E421210) for Triathlon Makino Pool, Triathlon, Feilding, Manawatu has been closed |
| 15/05/2017 | Email | Discount Domains | Global Ransomware Attack – Are You Protected? |
| 16/05/2017 | Email | Triathlon NZ | TRIBE Newsletter |
| 17/05/2017 | Email | Andy Martin | First Spin Class cancelled notification |
| 18/05/2017 | Email | Brad Cassidy (Sport Manawatu) | KiwiSport Workshops - May |
| 19/05/2017 | Email | Francesco Macchiarella | TRI Event in Palermo |
| 19/05/2017 | Email | Narelle O'Connor | Reply to Secondary Schools Champs Grant (see below) |
| 22/05/2017 | Email | Tash Narasy (Sport Manawatu) | Regional Sport and Recreation Workshop (survey) |
| 23/05/2017 | Email | Awa Melbourne | Manawatu Triathlon Club Race Dates |
| 26/05/2016 | Email | Luke Palmer | IRONMAN TriClub Managers Update |
| 29/05/2016 | Email | Leanne Couch (Sport Manawatu) | Weetbix Tri Payment |
| 29/05/2017 | Email | ASIC Messaging Service | Renewal |
| 30/05/2017 | Email | Triathlon NZ | TRIBE Newsletter |
| 02/06/2017 | Email | Mike Jones | Website Build |

OUTWARDS

| | | | |
|------------|-------|--|--|
| 09/05/2017 | Email | All current & old member's addresses | Latest Update – Next Club Event: Sunday 14 th May at Makino |
| 11/05/2017 | Email | Tammy Reed | Last three kids needing to become MTC members |
| 11/05/2017 | Email | All current & old member's addresses | Final information – Sunday's Event & Club Training Opportunities |
| 15/05/2017 | Email | All current members & recent attendees | Draft Results for Club's Fifth 'Athlon |
| 18/05/2017 | Email | All current members | First Spin Class Cancelled (sick instructor) |
| 25/05/2017 | Email | All current members & recent attendees | Next Event – Sunday 11 th June at Linton Army Camp!! |

| | | | |
|------------|-------|--|--|
| 31/05/2017 | Email | All current members, recent attendees & old member's addresses | Next Event – Sunday 11 th June at Linton Army Camp – and some more official general information |
| 31/05/2017 | Email | All current members | MTC Green Membership Tags |

Moved that all Inwards Correspondence be accepted and Outwards approved.

Dave Scott/Barrie Eccles
CARRIED

Meeting finished – 8.21pm

Thanks to Dave for providing drinks and nibbles 😊

TASKS:

| Who: | To Organise: | Done: |
|-----------------------|--|------------------|
| Dave | Change/update address details on Swipe | |
| Dave | Delete second Tri Club (Youth Development) Facebook Page | |
| Dave, Kevin & Tammy | Start initial discussions around training/planning options for Club Members inc. Youth Programme etc | DONE |
| Kevin & Tia | Kevin to send through info in regards to the Mobile App for further info to be emailed to members | |
| Glenys | Start the process for the Health and Safety Policy | IN PROGRESS |
| Andy, Tammy & Richard | To follow-up with Ohakea and keep 'live' for the future – and canvas further 'options' | No longer needed |
| Awa, Richard & Murray | To review Race Director Checklist/Policy | DONE |
| Murray | Order more 'buzzy-bees' and replace the broken ones | |

Next Meeting: Monday 31st July 2017 – 7.00pm (Dave Scott's house)

President: D Scott

Date