



MINUTES OF COMMITTEE MEETING

1730 hrs 3 February 2020

Venue Sport Manawatu Conference Room, 20-24 Grey Street, Palmerston North

Present: Richard Coxon, Mark Evans, Andy Martin, Jess Pettersoe, Claire Scott, Ethan Gillespie, Sam Phillips, Catriona Pirie

Apologies: Shane Reed, Reijo Kokko, Dana Purdy, Mike Ives

- 1 **Minutes of Previous Meeting:** it was moved that the Minutes of the last meeting held on 13 January 2020 be taken as read and are a true and correct record with the proviso that we agreed to create a new honorarium for social media coordinator. Mark/Ethan CARRIED
- 2 **Financial Report:** Jess tabled her report. To date 550 entries have been received for I Tried the Tri series. \$5,395 has been received for memberships. Jess needs to follow up on GST exemption with IRD. The ASB bank account is up and running. Bambora is also up and running. Manawatu Toyota would not pay directly for the medals but will pay us. Richard prefers this method. He mentioned that one of Gallagher's sponsorship recipients invoices Gallagher for the product which received. It is worth recording that there are other sponsors than the ones which invoice us. Jess will email later to get an indication of value of sponsored items. Richard reported that F3 is to invoice us for the coaching. We need to check with Shane whether we pay the Lido for the lane hire. Richard said that we would like Shane to put some thought into what is to follow so that we can start advertising. Shane will be asked to police non-payers at the sessions. Jess reported that TriNZ has been very difficult to deal with. 61 members who have paid have their memberships have received TriNZ numbers. Jess is not paying TriNZ for social members. Rates of payment have now been clarified. TriNZ's financial year starts on 1 July.
It was moved that the Financial report be accepted Jess/Andy CARRIED
- 3 **Correspondence:** Catriona tabled the inwards and outwards correspondence. Catriona will send out Ocean swim notices once data base is up to date. It was suggested that Tammy be nominated for Coach of the Year at Manawatu Sports Awards – Richard said that we need to evaluate this to ensure that on one is omitted. He commented that Tammy does a great job on the smell of an oily rag. It was agreed that we nominate Tammy. Richard will discuss with Tammy whether she would like to be nominated.
It was moved that the inwards correspondence be received, and the outwards endorsed. Catriona / Mark CARRIED
- 4 **Matters Arising**
 - 4.1 **On-Line Payment:** Nothing to report
 - 4.2 **Website:** OK – Jack's invoice awaited. Ethan said that we still need on-line payment link set up.
 - 4.3 **Equipment:** Mark will work on inventory on Sunday.
 - 4.4 **Trailer/Storage:** Ethan has the information and will list it soon.
 - 4.5 **Swim Training:** All is going well. 3 participants are still to pay. Jess will continue to chase them up.
 - 4.6 **Manawatu Triathlon Academy:** Claire needs to send the list of athletes to Mark. Three payments are still outstanding. Jess is following up. Mark said there is nothing much to report. Athletes are competing. Sam said it's going well.
 - 4.7 **First Aid Register:** Catriona reported that there are 6 names on the register, with details still required from Lenka. Catriona will follow up on Bob Duncan, whose e-mail is drbob, to ask whether he has first aid qualifications.

- 4.8 **Safety:** We had no concerns from the last event, except that Richard said we are currently struggling to get marshals – stop/go has been done by Reijo/Mike. We need 3 marshals. MTA has 48 members so we would like 3 older kids to do one event each per year. Mark said TriHB has a message on their Facebook page saying that they need 3 marshals to do the event. Andy asked whether we could change the road layout so that we don't need a marshal at the new intersection. The Stop/Go marshal can watch race but the other 2 can't. There followed some discussion about changing the course to eliminate risks. Claire was nervous about a smaller course being draft-legal. Claire asked why we changed to the smaller course and was advised that it was to avoid the main entrance gate. The experienced committee personnel will investigate on Sunday. Ethan will put a notification on Facebook requesting 3 marshals. Start time is 9.00 am. Richard has a diagram showing transition layout. Registration is to make sure that everyone records the event/distance they are doing.
- 4.9 **Services Competition:** done - nothing to report Inn Reijo's absence.
- 4.10 **Committee Positions:** Mark needs Jess's photo for the website organisation chart.
- 4.11 **Forthcoming Events:** 9 February 2020 Sam will get 2-3 people to help Reijo with course set-up. 9.00 start for long/med draft legal, 10.00 for short non-drafting, penguin starts for all events. The medium course swimmers started after last long-course swimmer had finished their first half and this worked well. The organiser will make the call on the day, depending on numbers. Andy will marshal. Jess won't be there.
Wednesday 11 March intermediate/primary. Massey students will do this, gear and Mark needed. Bike course will be extended to allow 2 laps instead of 3.
Sunday 15 March - this is the secondary school champs event and it has been notified to all schools. Most participants are MTA members.
- 4.12 **Calendar:** nothing to report.
- 4.13 **Marton Triathlon:** Richard invited Marton Triathlon to attend our event on 15 March. \$20 for adults, \$10 for children/juniors.
- 4.14 **I Tried the Tri Series:** 550 pre-registered, with final registration on Friday night. We usually get 40-50 entries per day at this stage. We are expecting 700, so there won't be enough T-shirts, but we can order more. Andy is looking for volunteers. Ethan volunteered. They have enough volunteers for key positions but are always keen for more.
- 4.15 **Funding:** Kiwi Sport Application - awaiting response, estimated 15 March. Wait until we hear until we try to find other funding.
- 4.16 **MTA Integration:** all OK nothing further
- 4.17 **Manfeild Duathlon:** David and Adam are fine with the course but asked why transition is on main straight rather than in the pit lane. Andy answered that it's for safety reasons. Sam commented that it's much smoother on the main straight than in the pit. At Pukekohe there were bunches of about 40. Mark suggested moving transition to the pit lane but Andy responded that spectators also need to be considered. Richard feels that it's pretty good as is. Richard said Mark should continue to evaluate work on this and get feedback from experienced club members and we will look at a trial event in advance of the event. We need to publicise it – it's a great opportunity!
- 4.18 **Race Rules:** Rules have been agreed and Shane is working on printing them. Aerobars are not to be used in a bunch and this is to be included in race briefing. Athletes can assist in policing it by reporting any contravention, resulting in disqualification. We want to offer draft-legal racing, but safety is paramount. Drafting is being trialled. We need to monitor how many people are benefiting from drafting. We are still not convinced and look forward to feedback, but we want to offer a fair and safe event. Written, constructive criticism is welcome.
- 4.19 **Membership List:** Claire reported that we now have 150 members, 30 new.
- 4.20 **Publicity:**
- 4.21 **The Lido:** The possibility of utilising the former kiosk has not progressed, though Tammy has taken photos. It should be considered as a trigger for us as a club to consider what are our objectives and strategies, what are we trying to achieve. Perhaps we should consider merging with other clubs. Set a date for a brain-storming session. Richard would like to report on this at the AGM. Richard and Mark will have a formal discussion and approach Striders. Bike Manawatu and MMBC could also be involved.
- 4.22 **Makino:** Mark said we can't do this as it's too dangerous but wondered if we could do an aquathlon event.
- 4.23 **Event Reports Posted on Facebook:**

5 **General Business**

- 1 **Dash n Splash:** Richard said that we don't have anyone to run it and it was poorly attended last year, so it was agreed not to offer it this year.
- 2 **Club Champs:** Andy suggested that we offer money for club champs to attract better athletes. Richard referred him to the budget. A sponsor would be sought to provide \$1,000. It would be open to outsiders, though only club members would be eligible for club champs. Harcourts sponsor I Tried the Tri, but other real estate agents are also interested in sponsoring us. Richard suggested that we publicise that, eg, Hayden Wilde is attending. Andy will explore the idea but warned that it should not be diluted it with many different categories, keep it to open male and female. Andy to report by e-mail. Andy asked whether we have enough time to promote this by our club champs. There is probably not enough to do it justice but we could explore the opportunities.
- 3 **Tri Club Arch** has been borrowed by Striders for tomorrow night.
- 4 **New Microphone:** Mark has a quote for a new mike, the existing one is past its best. \$3898.50 + GST + \$300 for microphone. Richard proposed that we buy a new mike system. It will take wired and blue tooth speakers. Catriona suggested applying for funding, but it would take too long. Richard/Andy CARRIED

Next meeting: Monday 23 March 1730 hrs, Sport Manawatu

There being no further business, the meeting closed at 1930 hrs.

Signed _____

President: Richard Coxon

Date